



# Housing & Case Management Action Plan



Head of Household:

Case Manager(s):

**Housing Goals:**

	Date Set	Action Steps:	Date Achieved
Find safe & affordable housing in _____ days ( <i>Literally homeless</i> )		Newspaper Craigslist	
Retain or resettle/safe affordable housing ( <i>Prevention</i> )		Back Rent VOH form Legal housing issues	
Housing Counseling		Referral	
Apply for HCV waitlist		Uploaded to HMIS	
Pay rent on time _____ 1% and/or _____ ongoing		Budget counseling Address of LL Checking account	

**Income / Budgeting Goals:**

	Date Set	Action Steps:	Date Achieved
Maintain current benefits (FIP, FAP, WIC, etc.)		Sign up for MiBridges	
Increase income		Michigan Works Apply for 3-5 jobs SSI/SSDI SOAR Referral	
Increase entitlements: Cash (FIP)    Food (FAP)    Medicaid/Medicare    Daycare		Apply at MiBridges	
Improve budget & finance management		Develop/maintain budget Resolve credit issues Referral-Budget Counseling	

**Other Goals:**

	Date Set	Action Steps:	Date Achieved
Improve health/disability functional status		MI Rehab SSI/SSDI Locate Primary Dr.	
Improve education of self & family members		Enroll in college/HS classes Enroll children in school	
McKinney Vento		Referral	
Improve SPDAT Measurement			

Additional Goals			
	Date Set	Actions Steps:	Date Achieved
Mental Health Supports		Provide info	
Obtain household items, or help with vehicle.		· Provide SER INFO GW Voucher Provide # to CARES and other CAA	
Enroll children with School Success Program		Complete SS referral process	
Other Program / Community Referrals & Assistance		WX Referral CARES referral Food Box request	
Notes:			

My ultimate goal as a program participant is to work toward self-sufficiency to sustain my housing needs without program assistance. Once goals have been achieved, I will work with my Case Manager to begin exit planning to sustain housing without program assistance.

SIGN HERE

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Case Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CONFIDENTIAL